

**Coronado High School**  
School Organizational Team Meeting Minutes  
February 8, 2018  
3:30 p.m.

Members Present:

Ms. LeAnna Conley  
Ms. Trisha Davenport  
Ms. Prudence Kowalski  
Ms. Michelle Tidball  
Ms. Stacey Allen  
Ms. Jenn Blackhurst  
Ms. Astrid Clemmons  
Ms. Stacey Shaffer  
Ms. Kristin Milo  
Ms. Amy Kang  
Mr. Mike Piccininni

Members Absent:

Ms. Susan McGuan  
Ms. Ellen Noto  
Ms. Helen Melendez

The Coronado High School Organizational Team meeting was called to order at 3:30 p.m. The meeting was held in the Coronado High School library, 1001 Coronado Center Drive, Henderson NV 89052.

**1.0 Basic Matters of Business:**

- 1.1 **Approval of Minutes:** The group reviewed minutes from the January 18th meeting. Trisha Davenport was reported absent from meeting in minutes. Trisha Davenport was present at the January meeting. Stacey Shaffer made motion to approve minutes with this correction. Astrid Clemmons seconded motion. Motioned approved with 10-0 vote.

**2.0 New Items to Address:**

- 2.1 **Budget Overview:** Mr. Piccininni discussed the 2018-2019 preliminary budget in detail. Budget is finalized once student enrollment numbers are determined on count day. Count day (necessary for all students to attend) is extremely important

to ensure budget is funded on enrollment projection. Budget must be approved again after count day.

## 2.2 Budget highlights:

- 2017-2018 budget: \$12,283,362
- majority of budget goes to paying staff: 121 people=\$9,659,808
- \$375,000-\$450,000: annual non-staffing cost to run Coronado (supplies/paper)
- \$175,000-\$200,000: carryover (savings)
- 75% of school's yearly budget is allocated in July; the remaining 25% is allocated on county day (depending on enrollment)
- supplies/materials purchased for 2018-2019 school year are taken from 2017-2018 budget

## 2.3 Staffing:

- 2018-2019 budget based on projected 3375 students (an anticipated increase of just 25 students)
- planned changes to staffing include: adding one science teacher (replacing freshman studies position), adding one teaching position (to be determined based on need), adding one Autism program (special education position does not affect CHS school budget), and a Chinese/Mandarin teaching position (a shared cost with CCSD)
- priority is not to have to surplus teachers once school year starts

## 2.4 Vote:

- Prudence Kowalski motioned to approve the budget with the following caveats:
  - may need to include \$40,000 expense for Chinese/Mandarin teaching position
  - may need to move Hope Squared money to "Instructional Supplies"
- Trisha Davenport seconded motion. Motion passed by a 10-0 vote.

**2.5 Transfer of Services to SOT:** Jenn Blackhurst handed out an article from the Review Journal with a list of possible responsibilities being transferred to schools by the Board of Trustees. There has been no official list give to schools by the school district and no money transferred to individual schools to pay for these services. Mr. Piccininni does not see how transferring any of these responsibilities would be beneficial to Coronado.

**2.6 Mental Health/Well Being of Coronado students:** Discussion was had on the importance of making sure that the mental health and well being of Coronado students remains a priority. The Coronado community must work together to ensure that students' well being is seen as more important as student achievement.

**3 General Discussion:**

3.3 March's agenda items were discussed. The group discussed revisiting the school improvement plan.

**4 Information:**

4.3 Next Meeting: Thursday, March 22nd at 3:30 p.m.

Prudence Kowalski made motion to adjourn meeting. Astrid Clemmons seconded motion. Meeting adjourned at 5:24 p.m.