



CORONADO HIGH SCHOOL

Mike Piccininni - Principal
Sarah Barlow - Assistant Principal
Jennifer Bartkowitz - Assistant Principal

Trisha Davenport - Assistant Principal
Nicole Delgado - Assistant Principal
Jamie Gilbert - Assistant Principal

Robert Kalinowski – Assistant Principal
Sean Marshall- Assistant Principal
Monica Boyle - Office Manager

May 20, 2020

Dear Seniors and Parents/Guardians:

We are thrilled that we will be seeing you on **May 27th and May 28th** to return a variety of your belongings to you, including your GRADUATION REGALIA (except caps and gowns). **THIS TIME HAS BEEN SET ASIDE FOR SENIORS ONLY.** All underclassmen must wait until we are given permission to schedule their event. Please follow the appointed times listed below very closely so that we can be most efficient in our efforts to serve more than 800 of you in two days.

Wednesday ARRIVAL Appointments	Alpha group	Thursday ARRIVAL Appointments	Alpha group
MAY 27, 2020- 8:00 a.m.	A- Bac	May 28, 2020- 8:00 am	Le- Lo
MAY 27, 2020- 8:30 a.m.	Bad- Bl	May 28, 2020- 8:30 am	Lp- Mb
MAY 27, 2020- 9:00 am	Bm- Burn	May 28, 2020- 9:00 am	Mc- Mon
MAY 27, 2020- 9:30 am	Buro- Cham	May 28, 2020- 9:30 am	Moo- Nz
MAY 27, 2020- 10:00 am	Chan- Co	May 28, 2020- 10:00 am	O- Pe
MAY 27, 2020- 10:30 am	Cp- Dil	May 28, 2020- 10:30 am	Pf- Ram
MAY 27, 2020- 11:00 am	Dim- En	May 28, 2020- 11:00 am	Ran- Rod
MAY 27, 2020- 11:30 am	Eo- Foz	May 28, 2020- 11:30 am	Roe- Sand
MAY 27, 2020- 12:00 noon	Fr- Gol	May 28, 2020- 12:00 noon	Sane- Sil
MAY 27, 2020- 12:30 pm	Gom- Ham	May 28, 2020- 12:30 pm	Sim- Stef
MAY 27, 2020- 1:00 pm	Han- Ht	May 28, 2020- 1:00 pm	Steg- Ton
MAY 27, 2020- 1:30 pm	Hu- Jn	May 28, 2020- 1:30 pm	Too- Vie
MAY 27, 2020- 2:00 pm	Jo- Ki	May 28, 2020- 2:00 pm	Vif- Wo
MAY 27, 2020- 2:30 pm	Kj- Ld	May 28, 2020- 2:30 pm	Wp- Z

DIRECTIONS:

- Before arriving, **separately bag each CHS item** you will be returning (instruments should be in their cases), and label each bag with your **first and last name, student number, “Grade 12,” and the teacher’s/coach’s last name** to which the item should be returned. Plastic grocery bags or garbage bags and masking tape for the label should work.
- Each CHS textbook should have **“2019-2020”, your first and last name, and your teacher’s last name** written on the inside cover.
- All transactions must be done while you and your family members **remain in a vehicle**. We cannot permit walk-ups. If there is more than one senior in your household, please travel together in the same vehicle.
- **Bring your student ID card or driver’s license**. Parents can come in place of the student as long as the parent brings the student’s ID.
- Come to the front parking lot of the school on Coronado Center Drive. **Arrive ON TIME, according to the schedule on the first page**. If you cannot come at your appointed time, you will have to come during the underclassmen distribution dates or make up dates-TBD.

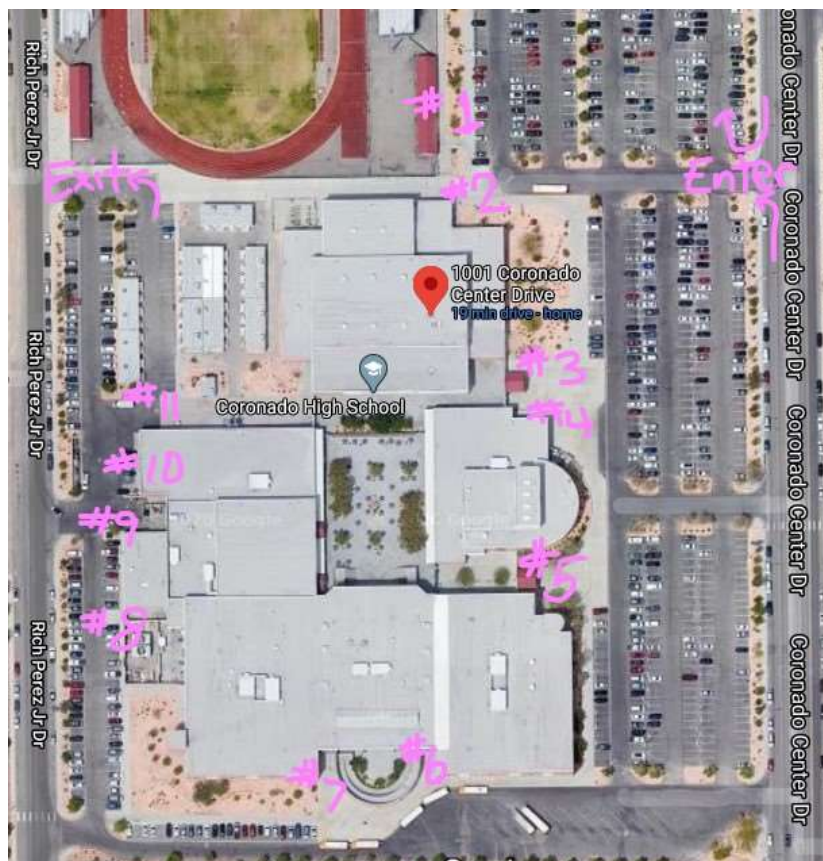
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- You will receive a “Student Materials Collection/Distribution Receipt” as you enter the parking lot. Please **bring a pen** to fill out the form.
- There will be 11 stations to be visited while you are here. If you do not have business at a station, you may go on to the next one, but you will NOT be permitted to come back to a station once you have passed it. The stations are:
 - 1) **ATHLETICS AND CHEER**-Uniforms and equipment collected at **football stadium home entrance** (Coronado Center Dr. side)
 - 2) **BOYS' PE**-Locker contents distributed at **auxiliary gym back doors** (Coronado Center)
 - 3) **PERFORMING ARTS**-Uniforms and materials collected at **main gym entrance** (Coronado Center)
 - 4) **BAND**-CHS band instruments collected and student instruments distributed at **band ramp** (Coronado Center)
 - 5) **GUITAR AND ORCHESTRA**-CHS stringed instruments collected and student instruments distributed at **flag pole** (Coronado Center)
 - 6) **TEXTBOOKS AND LIBRARY BOOKS**-Labeled books collected at **bus entrance** (southeast side)
 - 7) ****SENIOR STUFF** CLASSROOM, LOCKER, AND DISCIPLINE OFFICE**-Distributed at **bus/staff parking entrance** (southwest side)
 - 8) **TECHNOLOGY**-CHS Chromebooks and items collected at **staff lounge entrance** (Rich Perez)
 - 9) **YEARBOOKS**-Pre-purchased yearbooks distributed at **loading dock** (Rich Perez)
 - 10) **CTE/VISUAL ARTS**-CHS items collected and student items distributed at **auto shop bay doors** (Rich Perez)
 - 11) **GIRLS' PE**-Locker contents distributed at **lower quad entrance** (Rich Perez)



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- ****ALL SENIORS WILL STOP AT STATION 7 TO RECEIVE THEIR GRAD SWAG ENVELOPE.** Inside your envelope you will find: graduation regalia (except for caps and gowns), AP Academy swag, club cords, athletic awards, final transcripts, fine notices, and some refund checks (some refunds are still processing).
- At each station that you pick up or drop something off, a volunteer will initial verifying the transaction, and you will initial your receipt of materials as well.
- As you exit the back parking lot, you will **leave the original** copy of the Student Materials Collection/Distribution Receipt with the volunteer, and **keep the copy** for yourself.

This is a lot to digest, and the process is new for all of us. Please read through this memo several times until you know exactly what to expect next week. If you have read these directions multiple times and still have questions, please email Mrs. Gilbert at Gilbejd@nv.ccsd.net.

We will see you on Wednesday or Thursday next week!

Sincerely,

Jamie Gilbert

Jamie Gilbert
Assistant Principal